

INFORMATION FOR APPLICANTS FROM ABROAD
FOR II. (MASTER'S, ENGINEERING,) DEGREE STUDY
OR III. (POSTGRADUATE) DEGREE STUDY.

1. Applicants from the Czech Republic have the same conditions as applicants from the Slovak Republic.

2. For applicants with whom the Slovak Republic has concluded a contract on the mutual recognition of equivalence of educational documents or the state of the European Higher Education Area.

Pursuant to § 39 of Act no. 422/2015 Coll. on Recognition of Education Documents and on the Recognition of Professional Qualifications and on Amendments to Certain Laws (hereinafter referred to as "the Act"), the evidence of education pursuant to Section 33 1 of the Act and § 36 par. (1) and (2) of the Act issued by a recognized educational institution of a Member State or of a third country with which an international agreement on mutual recognition of equivalence of educational documents has been concluded (Czech Republic, Federal Republic of Germany, Hungary, Croatia, Poland, Romania, Ukraine) the Republic is bound to be recognized as equivalent automatically for the purposes of continuing the study. If it is a certificate of education pursuant to § 33 par.1 of the Act issued by a recognized educational institution of the European Higher Education Area (Albania, Andorra, Armenia, Austria, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece , The Holy See, Hungary, Iceland, Ireland, Italy, Kazakhstan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain , Sweden, Switzerland, Macedonia, Turkey, Ukraine, the United Kingdom and Belarus), the level of education is recognized as equivalent automatically for the purposes of continuing education.

Applicant submits a written request on recognition of education document to TnUAD which must contain:

- first name and surname of applicant;
- address of permanent residence or similar residence of applicant;
- subject of request;
- name and address of recognized university, where the document on completed education was issued;
- year confirming the end of applicant's study;
- applicant's signature.

Annex to the request:

- copy of identification card;
- verified copies of education documents;
- document on the payment of administrative fee

The applicant is required to produce a certified translation of the documents into the Slovak language. TnUAD assesses the request within 7 days from receipt of the request. If the application does not have the prescribed formalities, the proceedings shall be interrupted and shall ask the applicant to complete the missing documents or to remedy the deficiencies of the

application. TnUAD will issue within 15 days of receipt of the complete application a decision stating with which evidence of education the evidence of presented proof of education is equivalent.

3. For applicants from another Member State or third country

Under § 33 par. 1 of the Act Recognizing the Certificate of Education issued by recognized higher education institutions in another Member State or in a third country for the purpose of continuing the studies shall be decided by TnUAD, who carries out study programs in the same study or related fields of study as mentioned in the education document.

The applicant shall submit a written application for recognition of the evidence of education which must contain the information referred in point 2. The application shall include in particular:

- copy of identification card;
- verified copies of education documents;
- statement of completed subjects and completed exams;
- verified copy of supplement to university diploma, if it is issued by the given recognized university;
- information about the educational background, what is the subject of request (a copy is enough);
- verification of authenticity of signatures and stamp of university on the education documents by an authorized authority of a member state or third state, if an international agreement does not determine it;
- document on the payment of administrative fee (stamp in a value of 6,50 € - undamaged and unglued).

The ADUT, within the meaning of § 34 of Statue book, decides about the recognition of education documents at the latest two months since the delivery of a complete request and also decides:

- on the recognition of education document;
- on the rejection of request on the recognition of education document;
- on the imposition of differential exam.